

To export your customer and product data from [MyOnlineBakery](#) (built by Twin Peaks Software), you can utilize the platform's native file extraction tools or standard accounting integrations.

Method 1: Exporting Directly via CSV Utility Buttons

Because MyOnlineBakery operates on the POMeSYS cloud platform framework, your primary management dashboard features direct utility commands for text/data extraction:

1. Log in to your administrative account dashboard at MyOnlineBakery Login Portal.
2. Navigate to your Customers database or POMeSYS Catalog/Products screen from the main navigation menu.
3. Look at the lower menu options or side panel for the utility section containing Import/Export actions.
4. Click on Export. The system will generate a download link or an immediate browser download containing your raw records formatted as a **.csv** or text file.

Method 2: Generating and Exporting Reports

If you need specific structural groupings (such as customers sorted by routes or products sorted by territory), you can pull these directly from the reporting engine:

1. Open the reporting sidebar menu and locate options like Customer ID / Company Name Lists, Sales Tax by Territory, or Route Reconciliation.
2. Adjust your filters (e.g., date ranges or categories) and execute Show Report.
3. Use the integrated Export to Excel or standard spreadsheet function link visible at the top or bottom of the populated ledger report.